



DEPARTMENT OF HEALTH AND HUMAN SERVICES
Division of Public and Behavioral Health
4150 Technology Way, Suite 300
Carson City, NV 89706
Telephone 775 684-4200 • Fax 775 684-4211
<http://dpbh.nv.gov>

STATE EPIDEMIOLOGIST
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

RECRUITMENT OPEN TO: All qualified persons.

RECRUITING FOR: The State of Nevada, Division of Public and Behavioral Health (DPBH) is recruiting for two qualified applicants to serve as the State Epidemiologist in Nevada. The position is appointed by the Division Administrator.

This position will be considered job-share with the position in Northern Nevada (Carson City/Reno) at 51% and the position in Southern Nevada (Las Vegas) at 49%.

Northern Nevada: This position will serve as 51% full time equivalent (FTE) with an annual salary of \$50,427.75/year (employee/employer-paid retirement schedule). Benefits include: medical, dental, life and disability insurance programs, participation in the Public Employees Retirement System for retirement; and pro-rated paid holidays, annual leave, and sick leave.

Southern Nevada: This position will serve as 49% FTE with an annual salary of \$48,439.05/year (employee/employer-paid retirement schedule). Benefits include: Public Employees Retirement System for retirement and pro-rated paid holidays, annual leave, and sick leave. This position does not receive medical, dental, life and disability insurance programs,

The Division is seeking two qualified applicants to serve as the State Epidemiologist. The State Epidemiologist works under limited direction of the Chief Medical Officer, Administrator, and Deputy Administrator of Community Services within DPBH and supports the management and oversight of Division of statewide programs for disease control, intervention services and coordination of epidemiological investigations and surveys.

The State Epidemiologist develops, justifies and maintains the office's budget by conducting needs assessments and analyzing existing resources. Justifies requests with statistics and stated goals; testifies as appropriate; monitors budgetary activity to ensure that the office stays within allotted funding levels.

Provides consultation to staff, health districts, community health programs, health care providers, legislators, various boards and commissions, and the public on epidemiology and communicable and chronic disease control programs; conducts research, prepares and presents lectures and informal talks, and assists health care providers in making decisions involving communicable and chronic diseases.

Oversees grant development and monitoring processes including preparation of reports to granting agencies; promulgate and revise bureau regulations; develops proposals for changes in State and federal legislation which affects disease control programs; oversees data management; communicates with the media on epidemiological and communicable and chronic disease issues. Coordinates surveillance and investigation activities among state, federal and local agencies; designs conducts and analyzes data from epidemiologic investigations.

SPECIAL NOTES AND REQUIREMENTS: Fingerprinting and a background investigation through the FBI and NHP are required. The employee is responsible for all applicable fees upon hiring plus additional fees for rolling fingerprints.

QUALIFICATIONS: Doctoral degree in medicine, public health, community health, health ecology, epidemiology, veterinary medicine, or closely related field and three years professional experience in a public health environment which involves coordinating epidemiological investigations and surveys; or, Master's degree in public health, community health, health ecology, epidemiology, veterinary medicine, or closely related field and five years professional experience in a public health environment which involves coordinating epidemiological investigations and surveys; or, Bachelor's degree in public health, community health, health ecology, epidemiology, veterinary medicine, or closely related field and six years professional experience in a public health environment which involves coordinating epidemiological investigations and surveys.

TO APPLY: Please submit via email a Nevada State Employment application and resume which details your experience, responsibilities, the nature and size of the organization/programs you worked for, salary history, reasons for leaving prior employment, and professional references to:

Division of Public and Behavioral Health
Central HR Office
Attention: Michelle Barnes
4150 Technology Way, Suite 300
Carson City, NV 89706

SELECTION PROCESS: Application material will be screened based on the qualifications; those candidates deemed most qualified will be invited to interview.

Announcement will remain open through Monday, June 13th at 9:00 AM PST.